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**Minutes of the Meeting of Palgrave Parish Council held in the Community Centre  
on Thursday 9 January 2014**

**Present**

**Councillors:** M. Bootman, Ms. J. Hicks (Chairman), Ms. V. Pudney, Miss M. Sneddon, N. Weston, Mrs E. Collins

**Also present:** County Councillor J. Fleming, District Councillor D. Burn and Clerk Mrs K Jones

**Members of the Public:** 2

**01.14.1. To Receive and Accept Apologies**

Apologies were received and accepted for E. Barlow, Mrs. S. Bunbury and PCSO D Faulkner. Apologies were given by E.R. Ling but not received by the Clerk until after the meeting.

**01.14.2. Members' declaration of interest and request for dispensation concerning any matter on the agenda**

A Pecuniary Interest in Agenda Item 9; Budget and Precept was declared by all Councillors. Dispensation was granted for this item by the Clerk.

**01.14.3. Public Question Time**

Members of the Public wished to speak on the cemetery and dog bins and the meeting would be adjourned when these items were discussed.

**01.14.4. Report from County Councillor, District Councillor and Police**

Report from the County Councillor

The County Councillor wished everyone a Happy New Year.

- Progress Power Gas Power Station, Eye Airfield
  - 22 Jan Planning Inspectorate Outreach Event. N Weston was planning on attending.
  - Late Jan Progress Power to provide 'Information Update'
  - Mid Feb Progress Power to organise a Project Update Meeting to present information to those invited to the earlier Outreach Event
  - Mid Feb Progress Power to arrange a substation visit with Parish Council representatives and National Grid.
- Traffic Update following a meeting with the County Councillor and SCC Highways
  - A survey of HGVs will be carried out at the end of January on roads in the parish which are considered unsuitable for HGVs (Priory Road and Crossing Road) for the purpose of a possible restriction on HGVs. Any application for a Traffic Regulation Order prohibiting HGVs needs to be supported by data. The County Councillor will convey the issue of HGVs on Rose Lane and the parish as a whole but routes crossing the parish will be looked at initially.
  - Denmark Hill. SCC are liaising with Norfolk Police in regard to better enforcement of 7.5T weight limit.
  - Zig zag road markings west of the school. SCC are looking into how this would be funded.

- Lows Lane. The County Councillor had been informed that there is no vehicular access for the gentleman leasing the land further down Lows Lane and bollards were soon to be installed. The issue of the use of the land off The Lows is a matter for MSDC.

The Parish Council would keep the County Councillor informed of the site meeting between the Police, Parish Council and SCC Highways being arranged.

M Bootman raised the issue of the proposed Progress Power Gas Power Station, Eye Airfield and the Supergrid; pylon routes proposed in South Norfolk and Dedham Vale and whether a joined up approach was being taken. The County Councillor explained that the county took a strong position at national level that cables should go underground and the District Councillor thought the Waveney Valley pylon route had been put on ice but both the County and District Councillors would get up to speed on this issue.

There were no further questions for the County Councillor. A report would be sent by email and included; (full report and details available from the Clerk)

- Primary school place application deadline
- Neighbourhood Planning Event at Lavenham, 3 Feb
- Internships for Summer 2004
- Paid arts apprenticeships
- New Waste Transport Registration Requirement
- Better Broadband Update
- Flood map update
- Help through Shelter

Ms Hicks thanked the County Councillor. The County Councillor left the meeting.

#### Report from the District Councillor

- The railway embankment work at Thrandeston had been completed. A meeting with SCC Highways would discuss outstanding issues in particular the road surfaces and surface water on the road.
- Wind Turbine Application. The consultation period would now run to 22 Jan. The Chairman of the PDCC was due to have a meeting with the Case Officer to set out a 106 agreement to ensure that from the various planning applications there could be no more than one wind turbine. Councillors discussed the bat survey that is required for the application to retain the turbine in its current position and the implication of this. M Bootman assured the meeting that the issue of funding for the relocation of the turbine was being seriously considered.
- Brome Recycling Centre. New scrap metal legislation had posed a threat to the recycling centre but MSDC was working to ensure the legislation would work for the privately run site. The District Councillor would look into putting something together that would advise parishioners about how they are affected by the new scrap metal legislation.
- M Bootman informed the District Councillor that the only communication from MSDC regarding Refuse Collection over the Christmas period had been through the Parish Clerk.

#### Police Report (read out by Ms Hicks)

- 2 crimes had been reported to the Police since the beginning of December; theft of pedal cycle and theft from a motor vehicle.
- The Police provided details on protecting debit/credit cards from fraud.

**01.14.5. The minutes of the meeting 12 December 2013 were agreed and signed.**

**01.14.6. Matters Arising**

12.13.20 Lows Lane. Feedback had been requested by SCC Highways who wished to install two bollards inside the Access Only sign leaving 1.6m width between them. SCC Highways proposed recycling the existing two bollards and re-positioning them. The Parish Council wished the new bollards to be metal bollards agreed 6.13.21. The Clerk felt that the wooden bollards were preferred by Rights of Way due to their aesthetics. The feedback for SCC Highways was that this section of the Lows had a TRO and was not a footpath so the metal bollards were appropriate.

12.13.21 Churchyard and Cemetery. The PPPC had informed the Parish Council of a number of trees on the Churchyard maintenance plan they wished to be removed from the churchyard. N Weston informed the meeting that this might alter the appearance of the churchyard. Members of the Cemetery and Churchyard Working Party would meet at the churchyard to view the PPPC suggestions.

The meeting was adjourned to allow the Members of the Public to speak.

The members of the public wished to put up a dog bin on their land next to a permissive path.

The Clerk would locate the spare dog bin owned the parish council along with the guidelines from MSDC about siting and waste collection.

The cemetery carpark extension was discussed. N Weston proposed to integrate this work with the churchyard maintenance plan. The works included making a hole in the cemetery hedge, the planting of a hedge, double gates and a lockable water container (making a start on the work to comply with planning permission before it runs out in June 2014). Permission would need to be arranged for machinery to have access down the permissible path. The Clerk would locate the Parish Council paperwork on this matter and would follow up whether the Parish Council solicitor had had any contact from the sellers' solicitor. The meeting was reconvened.

**01.14.7. Financial Report**

The financial report and current bank statement were received.

Discussion on the cost of hall hire for Parish Council meetings would be an agenda item for 13 Feb meeting.

The Clerk would provide more information about the receipts for memorials in 2013/14 . Clerk  
The footpath leaflet would be an agenda item for the 13 Feb meeting.

Receipts were received for;

Business Tax Rate Relief	£202.15
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Payments were authorised for;

Clerk's Salary November 2013	£225.30
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**01.14.8. To consider who would formally represent the Parish Council on the PDCC Executive Committee**

This item was deferred and would be an agenda item for the next meeting 13 Feb

#### **01.14.9. Budget and Precept for Financial Year 2014/15**

The figures provided by MSDC on the taxbase and the grant (£449.50) were received. There was no information on any cap for financial year 2014/15 or the following year. The Clerk informed the meeting that the auditor would query the level of parish council reserves if they are more than twice the annual precept.

The budget was agreed at £13,680.60. Full breakdown of budget attached. £5,000 was planned to be spent from the Parish Council reserves.

The precept was agreed at £13,231.10. This would be the budget minus the grant from MSDC.

Proposed by Ms Pudney, seconded by Miss Sneddon. All agreed.

District Councillor D Burn left the meeting.

#### **01.14.10 Draft invitation letter to a fact finding meeting to discuss the proposal to close the Access Only road.**

The draft letter was received. Councillors were happy with the letter bar a few small amendments.

MB

#### **01.14.11 Development Rights and Procedure for the Playing Field**

The item was deferred and would be an agenda item for the next meeting 13 Feb.

#### **01.14.12 2207/12 Conversion of existing barns and outbuilding to form one dwelling (including integrated annex). Barns fronting Star Yard, Millway Lane, Palgrave.**

Conditions received.

#### **01.14.13 Matters of Information brought by the Chairman, Councillors or Clerk**

- SALC Notification for Section 137 Expenditure: Limit for 2014/15 of £7.20
- Progress Power Gas Fired Power Station, Outreach Event 22 Jan
- Eye Airfield Planning Position Statement – Adoption 18 Nov 2013
- Neighbourhood Planning Event hosted by Lavenham Parish Council 3 Feb 2014
- New Community Watch Liaison Officer for Mid Suffolk Police
- Winter Advice from Came and Company, Parish Council Insurance provider
- Canine County Magazine offering free advertising for parish events
- MSDC Community Achievement Awards 2013/14 (posters on noticeboards)
- SCC Warm Homes Healthy People Scheme
- SALC new password for access to parts of their website

#### **01.14.14 Meeting ended 10.30pm.**

#### **01.14.15 Next meeting 13 February 2014**