



MINUTES OF MEETING 17.09.2015

Chairman - Mike Bootman
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Minutes of Palgrave Parish Council Meeting held on Thursday 17th September 2015 at 7:30pm in Palgrave Community Centre.

Present: Cllrs M Bootman (Chairman), Ms V Pudney, Mrs E Bootman, M Brown, K Charman, Mrs E Collins, Mrs W Cooper, J Gibbons, Ms M Sneddon.

Also present: County Cllr J Fleming, District Cllr D Burn.

Members of the Public: Five including A Moss (Secretary to PCC) and H Westerveld (Chairman, Blands Farm Close Management Company).

09.15.1 Apologies for absence: Cllr N Weston.

09.15.2 Members Declarations of Interest and Dispensations: Cllrs E and M Bootman each declared a non-pecuniary interest in Item 09.15.8.3.4, (residents of Blands Farm Close), and Cllr J Gibbons declared non-pecuniary interest in Item 09.15.10.1 (member, PDCC executive committee).

MEETING ADJOURNED

09.15.3.1 Public Question Time: No questions.

09.15.3.2 Reports received from:

09.15.3.2.1 County Cllr Jessica Fleming referred to the Devolution Bill and application by the County and the 8 Districts to be combined into one Devolved Authority. Government's response implied that a joint bid with Norfolk and its Districts might be more successful. She too was concerned to protect the Waveney Valley at County level and then advised the alternative 'Unsuitable for HGVs' signs would soon be erected on the A143/Crossing Road junction approaches. It was suggested 'before' counts are made on Crossing Road and the 'Access Only' road prior to any works, establishing a baseline for assessing later changes;

09.15.3.2.2 District Cllr David Burn also referred to the Devolution Bid, announced the 2015 Community Achievement Awards, that each Ward Councillor has a £5,000 one-off fund to allocate against bids from their Parishes, and explained that the Government's intended reduction in Feed-In Tariff (FIT) from 2016 impacts the District's plans to install solar panels on all its social housing to reduce energy costs for tenants;

09.15.3.2.3 N Suffolk SNT - no report received.

MEETING RE-CONVENED

09.15.4 Minutes: The minutes of the Parish Council meeting held 23rd July and additional meeting held 20th August 2015 were APPROVED and signed as correct records.

09.15.5 Reports:

09.15.5.1 The Chairman: Nothing to report not covered elsewhere on the Agenda;

09.15.5.2 PDCC: Nothing of relevance to report, but see also Minute 09.15.6;

09.15.5.3 Turbine Working Party: NOTED from Cllr M Bootman the issue by the Planning Authority of an Enforcement Notice against the present Turbine location, see Minute 09.15.10.2, and that it was intended to hold a meeting at the end of September.

09.15.6 Joint Working Party with PDCC: Noted from Cllr E Bootman that members had met to revise and scale down the original plans, agreed funding options be pursued by Gil Heriz (PDCC) with Cllr E Bootman to arrange a site meeting with one potential supplier.

09.15.7 Financial Matters:

09.15.7.1 Banking Arrangements: NOTED that (i) the Council had been credited with £100 by NatWest for mishandling Cllr Sneddon's documents and (ii) the sum of £25,000 had been transferred from the Barclays account to the NatWest Community account.

09.15.7.2 Insurance: AGREED that the Policy cover be reviewed re the 'Manorial Waste' [see Minute 09.15.8.2.3]. **Action: Cllr M Bootman**

09.15.7.3 Bank Statements: RECEIVED Statements for both accounts for the last period.

09.15.7.4 The following Receipts were NOTED:

Debtor	Amount £	Account
MSDC - second instalment of 2015-16 Precept	6,615.55	Barclays
NatWest - compensation for mishandling identity documents	100.00	NatWest
Palgrave PC - transfer from Barclays account to NatWest account	25,000.00	NatWest
Mrs M Roberts - reservation of plot at Cemetery	75.00	NatWest
Mr P & Mrs D Dyer - reservation of 2 adjacent plots at Cemetery	150.00	NatWest

09.15.7.5 The following Payments [from the Barclays account] were APPROVED:

Creditor	Amount £	Inc. VAT	Cheque
Palgrave PC - transfer to NatWest account	25,000	-	100664
PDCC - subscription renewal (Oct 2015-Sept 2016)	8.00	-	100665

09.15.7.6.1 Training (Councillors): NOTED that once SALC had advised available dates on weekday evenings the final arrangements were to be made. **Action: Cllr M Bootman**

09.15.7.6.2 Training (Finance/Transparency Code): AGREED Cllr M Bootman to attend on 22nd September, cost £75 plus VAT. NOTED the cost of this training is reclaimable through SALC under the transitional grant provided for compliance with the Transparency Code.

09.15.7.7 Accounts for the Year ending 31st March 2015: NOTED that the External Auditor required that the accounts for the past and previous years be stated on the same accounting basis but, as the previous year's accounts had already been approved and the past year's accounts prepared by a qualified accountant on the proper basis for reporting under the Transparency Code, the Chairman and Finance Officer had decided not to comply.

09.15.8 Reports, Recommendations and Matters Requiring Direction:

09.15.8.1 Cemetery and Churchyard

09.15.8.1.1.1 Cemetery Administration: AGREED to appoint Mr Phil Dyer, volunteer, to assist with Cemetery administration and thanked him for coming forward.

09.15.8.1.1.2 Cemetery Fees and Charges: AGREED that, as the report on fees and charges was only tabled at this Meeting, consideration of it be deferred to the next Meeting.

09.15.8.1.1.3 Cemetery Hedging: AGREED that quotations now be sought for reduction of the surrounding hedge by laying or similar treatment. **Action: Cllr M Bootman/P Dyer**

09.15.8.1.2 Churchyard: In the absence of Cllr Weston, AGREED to defer to next Meeting.

09.15.8.1.3 Churchyard Gates: During an adjournment Antony Moss (Secretary to PCC) explained the background to the situation and the difficulty of finding suitable craftspeople. Councillors AGREED to assist the PCC with identifying other woodworkers and blacksmiths so that additional competitive quotations could be obtained.

09.15.8.2 Paths & Open Spaces

09.15.8.2.1. The Lows FP: Cllr Brown REPORTED that it was hoped to organise volunteers for a tidy-up during October. **Action: Cllr Brown**

09.15.8.2.2 Pond by Millway Lane: NOTED that the landowner (E. Ling) had accepted that the pond needed to be cleared of tyres etc. and gave assurances it will be dealt with.

09.15.8.2.3 Manorial Waste - Working Party: NOTED that detailed review of the file and documents confirmed that the Parish Council had never in fact obtained ownership by prescription but that the land was and remained in the ownership of Suffolk CC Highways. In consequence the Parish Council will need to obtain permission to retain the BT 'phone box.

09.15.8.3 Roads & Traffic

09.15.8.3.1 'Community Speedwatch' (CSW): NOTED that PCSO Dave Faulkner had responded, explaining that criteria for CSW sites were stricter than for a mobile camera van. NOTED also that both Brome & Oakley and Mellis Parish Councils expressed interest in CSW.

09.15.8.3.2 School Safety: Concerns were expressed about safety of schoolchildren using transport to/from Hartismere, as parents dropping off children by car were considered not to be paying attention to road safety and children crossing. It was AGREED to raise these concerns with the Headteacher and County Cllr Fleming. **Action: Cllr M Bootman**

09.15.8.3.3 Crossing Road: NOTED County Cllr Fleming had instructed Highways to erect the alternate type advisory signs on the A143 approaching the junction and her assurances she would continue to work towards bans for HGVs over 7.5T on Crossing and Priory Roads.

09.15.8.3.4 Parish Lighting: AGREED to the provision of a new Parish light on Crossing Road by Blands Farm Close at a cost of £1,665.01, including £329.47 for traffic management.

09.15.9 County Council and District Council Matters

09.15.9.1 MSDC Consultations on Licensing & Gambling: NOTED without comment as they had little relevance to Palgrave. Councillors are free to comment as private individuals.

09.15.10 To Consider any Planning Applications or Receive Decisions:

09.15.10.1 Planning Application: 2659/15 - Demolition of existing garage building and erection of 5 detached dwellings and garages with construction of 3 new vehicular accesses. Pat Lewis Ltd, Upper Rose Lane, Palgrave, IP22 1AP. Councillors AGREED to OBJECT on numerous grounds relating to policies including: (i) loss of employment, (ii) type of housing proposed, and (iii) lack of places at the village school all can reduce sustainability; (iv) need for vision splay for exits from Community Centre and Forge Business Park unobstructed by proposed planting, and (v) replacement for floodlighting as accesses could be in use 24 hrs. Also proposed need for conditions re demolition and disposal of waste from site.

09.15.10.2 Enforcement Notice: EN/11/00182 - Unauthorised Installation of Wind Turbine, Palgrave Community Centre. NOTED.

09.15.10.3 1951/15 - Erection of single storey side extension and porch, Plemont, Lows Lane, Palgrave. Planning Permission GRANTED.

09.15.11 To Consider Matters of Information:

NONE.

09.15.12 Next meeting: 7.30pm on 22nd October at Palgrave Community Centre.

09.15.13 Pursuant to s1(2) of the Public Bodies (Admission to Meetings) Act 1960 RESOLVED to exclude the public and press during consideration of confidential matters.

MEETING CLOSED 10.25 p.m.