



# MINUTES OF MEETING 23.07.2015

Chairman - Mike Bootman  
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## Minutes of Palgrave Parish Council Meeting held on Thursday 23<sup>rd</sup> July 2015 at 7:30pm in Palgrave Community Centre.

**Present:** Cllrs M Bootman (Chairman), Ms V Pudney, Mrs E Bootman, M Brown, K Charman, Mrs E Collins, Mrs W Cooper, J Gibbons, N Weston.

**Also present:** District Cllr D Burn.

**Members of the Public:** One.

**07.15.1 Apologies for absence:** Ms M Sneddon.

**07.15.2 Members Declarations of Interest and Dispensations:** None.

### MEETING ADJOURNED

**07.15.3.1 Public Question Time:** No questions.

**07.15.3.2 Reports received from:**

**07.15.3.2.1** County Cllr Jessica Fleming referred first to the granting by the Secretary of State that day of the Development Control Order to Progress Power for the Eye Airfield power station on Eye Airfield and nearby connecting compound, which was met with great disappointment. Other updates included a meeting between Highways and the School on the traffic and parking issues, the probability that the level crossing would remain open as most trains will continue to call at Diss and so passing speeds are slower, and that the verges had been cut by a temporary contractor. Councillors gave feedback on the abysmal state of the supposedly trimmed verges, ongoing problems with HGVs, and queried why Hoxne had received approval for and installed its VAS when Palgrave (and other nearby Parishes) under a different Highways team had still not heard anything in 14 months;

**07.15.3.2.2** District Cllr David Burn also referred to Progress Power DCO. He explained the efforts being made to engage all of the local Parishes in a Working Group, a continuation and expansion of that formed to fight the Eye Airfield proposal, as there are various issues that could be better addressed collectively including the design details of the power station;

**07.15.3.2.3** PCSO Dave Falkner (written, as unable to attend). The next SNT Priority Tasking Meeting is to be held on 27<sup>th</sup> July at Eye.

### MEETING RE-CONVENED

**07.15.4 Minutes:** The minutes of the Annual Parish Council meeting held 25<sup>th</sup> June 2015 were APPROVED and signed as a correct record.

**07.15.5 Reports:**

**07.15.5.1 The Chairman** REPORTED on attending (i) the installation of Rev. Adrian Watkins as Rector of St Peter's and six other churches in the North Hartismere Benefice and (ii) a recent meeting of Diss Town Council's Planning Committee to apprise them of the MSDC housing development plans for Eye Airfield which would clearly have an impact on Diss and its surrounding area through increased traffic for shopping and so on;

**07.15.5.2 PDCC:** Nothing of relevance to report, but see also Minute 07.15.6;

**07.15.5.3 Turbine Working Party:** NOTED from Cllr M Bootman that legal matters were still proceeding and that until the tenancy sale is agreed no real progress could be made.

**07.15.6 Joint Working Party with PDCC:** Noted from Cllr E Bootman that Jane McClintock, Gil Heriz and either Martin or Susie Dyer were appointed by the PDCC and that arrangements were in hand to access the work previously undertaken by Hannah Cooke.

**07.15.7 Financial Matters:**

**07.15.7.1 Banking Arrangements:** NOTED that NatWest Diss branch mishandled Cllr Sneddon's identity verification documents and so the Community Account has been opened with Cllrs M Bootman and N Weston as the signatories, with Cllr Sneddon to be added later.

**07.15.7.2 Insurance Renewal:** Noted that the Policy Documentation had been received but that no clarification re insurance of the war memorial had been received from the PCC;

**07.15.7.3 Bank Statement:** RECEIVED a Statement for the period 22<sup>nd</sup> May- 19<sup>th</sup> June.

**07.15.7.4 The following Receipts were NOTED:**

None

**07.15.7.5 The following Payments were APPROVED** (\* = paid by Cllr M Brown):

Creditor	Amount £	Inc. VAT	Cheque
MSDC Uncontested Parish Council Election - 7/5/15	87.50	NIL	
KB Property Services - Emergency FP Repairs (see Minute 07.15.8.2.1)*	90.00	None	

**07.15.7.6 To Pre-approve Payments:** AGREED to the payment for goods or services previously approved, or for any emergencies arising, that fall due during the Recess.

**07.15.7.7 Training:** AGREED that training for Councillors on roles and responsibilities should be delivered 'on site' and on weekday evenings. Cllr M Bootman to make further enquiries with SALC and report back to next meeting. **Action: Cllr M Bootman**

**07.15.7.8 Accounts for the Year ending 31<sup>st</sup> March 2015:** CONFIRMED submission to the External Auditor.

**07.15.8 Reports, Recommendations and Matters Requiring Direction:**

**07.15.8.1 Cemetery and Churchyard**

**07.15.8.1.1 Cemetery:** NOTED that, due to altered personal circumstances that extended her working times, Cllr Pudney was now unable to respond at reasonable times to requests re reservations and interments; the Chairman asked Councillors to consider alternatives. As to reviewing the Fees and Charges, Cllr Pudney was asked to produce a report tabulating the comparative costs at nearby Cemeteries and also any anomalies or restrictions (e.g. no double graves) and circulate same in advance of the next meeting. **Action: Cllr Pudney**

**07.15.8.1.2 Churchyard:** Cllr Weston had not yet approached John Buckingham, MSDC, re additional grounds maintenance activities but would do so before the next meeting. The obstructive spread of the Yew trees either side of the approach path was NOTED but any work to them would need to be agreed with the PCC. **ACTION: Cllr Weston**

**07.15.8.1.3 Churchyard Gates:** NOTED that (i) the original quote was for £500 to make good the gates, (ii) the work on the north gate was halted by the Churchwarden because the School had complained about security during a forthcoming OFSTED inspection, and (iii) the matter had been referred back to the PCC and a response was now awaited.

**07.15.8.2 Paths & Open Spaces**

**07.15.8.2.1. FP south of Priory Road:** NOTED that MSDC as landowner failed to respond to several requests to make the steps safe and so arrangements were made for the work to be done as an emergency repair. APPROVED the action of the Chairman and Cllr Brown and to reimbursement of Cllr Brown of the expenditure incurred and AGREED that efforts should be made to recover the costs from MSDC. **Action: Cllr M Bootman**

**07.15.8.2.2 The Lows FP:** NOTED that the cutting back of vegetation by Rights of Way remained unsatisfactory and AGREED to continue to press County for better clearance.

**07.15.8.2.3 Manorial Waste - Working Party:** APPROVED expenditure up to £100 on the acquisition of Title and related documents.

**07.15.8.2.4 Manorial Waste - BT 'Phone Box:** AGREED in principle purchase at a nominal price of £1, subject to the continuation of the electric supply and lighting.

**07.15.8.2.5 The Green - Artificial Turf on Area used by School:** NOTED the content of the legal opinion prepared on behalf of the School. After considerable debate and in the light of concerns expressed about the extent by which the School had already encroached on The Green, AGREED to defer consideration until such time as a Planning Application was made.

### **07.15.8.3 Roads & Traffic**

**07.15.8.3.1 Speeding:** NOTED that a response on the absence of Community Speedwatch sites on Lion Road and Upper Rose Lane was awaited, due to PCSO Faulkner being on leave.

**07.15.8.3.2 'Access Only' Road and School:** NOTED with concern that a meeting had taken place between County Highways and the School but that the Parish Council, which had been pressing for action on this for over a decade, had not been invited.

**07.15.8.3.3 County Highways:** NOTED the very poor standard of verge trimming. AGREED to raise it with the responsible County Council Cabinet Member. **Action: Cllr M Bootman**

**07.15.8.3.4 Parking on Verges and Footways:** NOTED the increase in parking in this way, which is a matter that can be dealt with by the Police provided that an officer witnessed the offence. Councillors were advised to report such instances to '101' and evidence if possible.

### **07.15.9 County Council and District Council Matters**

**07.15.9.1 SOUTH EYE AIRFIELD HOUSING DEVELOPMENT:** NOTED the response from Palgrave Parish Council as submitted by the Chairman.

### **07.15.10 To Consider any Planning Applications or Receive Decisions:**

**07.15.10.1** Appeal against Refusal of Planning Permission - APP/W3520/W/14/3003004 - Woodside, Lion Road, Palgrave. DISMISSED

**07.15.10.2** Planning Application - 1951/15 'Plemont', Lows Lane, Palgrave: Erection of single storey side extension and porch. Councillors agreed to SUPPORT this application.

**07.15.11 To Consider Matters of Information:**  
NONE.

**07.15.12 Next meeting:** 7.30pm on 17th September at Palgrave Community Centre.

**MEETING CLOSED 9.50 p.m.**