



MINUTES of Cemetery Committee Meeting held Palgrave Community Centre at 6.30 pm on THURSDAY 11 JANUARY 2018

www.palgrave.onesuffolk.net

Present: Councillors V Pudney (Chairman), M Bootman, K Mobbs. Also in attendance Phil Dyer (Cemetery Administrator), Sarah Foote (Clerk). There was one member of the public present.

1. Apologies for Absence

Apologies were received from Cllr Collins and accepted by the Council.

2. Declarations of Interest and Dispensations

None.

3. Minutes of Meeting of 12 October

The minutes of the meeting of 12 October were accepted and signed by the Chairman.

4. Matters arising from meeting of 12 October

4. Land Registration – had not been progressed as advice was awaited from SALC on any burden funding from central government.

5. Moles – pest control operative had attended.

6. Dog Fouling Signs – had been purchased and a discussion took place on location and siting of posts. Cllr Bootman and Mr Dyer would erect the signs.

8. Mr Dyer was continuing to liaise with Co-operative Funeral services to obtain a quotation to remove and reset headstone.

5. Review of Fees and Charges – it was agreed that there would be no increase in charges for the 17/18 fees.

6. Review of Cemetery Regulations – the regulations were considered, along with other Standing Instructions, and it was agreed to amend as follows. These amended regulations would be referred to full council for approval.

(i) the prohibition of driving vehicles of any type save for grass cutting and essential maintenance of an individual grave is incorporated within the Regulations together with appropriate sanctions

(ii) that the future reservation and allocation of graves in the lower section will be sequentially by row commencing at the south-west corner and proceeding north along the west row first, then the adjoining row, until reaching the most easterly and final row;

(iii) that an area at least equivalent to that allocated as a Garden of Remembrance in the upper section be allocated opposite and facing it in the lower section, forming a central block but providing adequate space in between the upper and lower sections for access, and that to provide for an increase in the requirement for interment of ashes over traditional burials further space be reserved in an extension to the north of the area so allocated.

7. Cemetery administration

The decision to remove the trees, which had received public representation, had not yet been received by the full council as not enough Councillors had asked for the resolution to be revisited (Standing Orders 7 and 9 refer).

Two burials had taken place in the last week.

It was noted that all paperwork relating to the cemetery administration was up to date and in the Parish Council format.

Date of next meeting – 6.30 pm on Thursday 14 June 2018

19.00 Meeting closed.

Signed ..... Chairman [Signature]
Date 12/7/2018