



palgravepc@gmail.com

Minutes of a Meeting held on Thursday 10 June at 7.30 pm in the Community Centre

Present: Cllrs Bremner, Cooper, Dingle, Forster, Prendergast, Pudney, Shirley-Smith, Sneddon and Weston.

Also in attendance: District Cllr Burn and County Cllr Fleming for some or most of the meeting, the clerk and 3 members of the public, and 2 members of the public by audio link.

06.10.01 Chair's Welcome – The Chair welcomed everyone to the first physical meeting since March 2020, especially the new councillors - this was their first face to face meeting. Unfortunately, the PDCC has no wifi so the online attendees may struggle to hear what is being said.

Action: Clerk to enquire further with PDCC and advise funding available to install wifi

06.10.02 Apologies – Apologies were received and accepted from Cllrs Collins and Fausset.

06.10.03 Declarations of Interest and Dispensations – There were no declarations of pecuniary or non-pecuniary interest declared. Councillors were reminded of their obligations under the Suffolk Code of Conduct and the Nolan principles. .

06.10.04 Minutes of the Previous Meeting - The minutes of the meeting of 4 May 2021 were unanimously approved and signed by the Chair.

06.10.05 Matters arising not covered elsewhere on agenda – There were no outstanding matters not covered elsewhere on the agenda.

06.10.06 Public Forum - to receive reports for information

- County Councillor Jessica Fleming's report had been previously circulated naming the members of the County Council and their respective positions within the cabinet and committees. She urged everyone to respond to a waste consistency consultation as it could have long term effects on how our waste is collected and managed. The full consultation can be found at:

<https://consult.defra.gov.uk/waste-and-recycling/consistency-in-household-and-business-recycling/>

- Report from District Councillor David Burn – details were given about the dates of the forthcoming Joint Local Plan Examination hearings, starting on 21 June. As the JLP was submitted as recently as 31 March, the Planning Inspectorate has scheduled the hearings sooner than Mid Suffolk's planners had expected. The hearings will be held in person at the Ipswich Hotel on Old London Road in Copdock and will also be live-streamed. For further details and updates, view the following link:

<https://www.midsuffolk.gov.uk/planning/planning-policy/new-joint-local-plan/joint-local-plan-submission/joint-local-plan-examination/>

His Locality Awards was open for this financial year which could provide funding for PPE for volunteers and other projects. Details can be found at:

<https://www.babergh.gov.uk/communities/grants-and-funding/locality-awards-2020-21/>

- Members of the public present – improving the environment in the village was raised i.e. ongoing litter picking, cutting the verges, clearing hidden road signs, about how the public can work with the PC on this. Mention was made of the extended late bank holiday on 2nd / 3rd June 2022 about how the PDCC could work with the PC on events to celebrate the occasion. An additional dog bin was also suggested for The Green.

- Members of the public not present – no questions had been received by the Clerk

06.10.07 Planning Matters relating to Planning -

a) The following planning applications were discussed:

DC/21/02931: Land south of Kyloe, Priory Road: variation of conditions to allow the addition of a sunroom / orangery to plots 3 and 5 – It was agreed to submit a No Comment re this application.

DC/21/02686: Sarum, Lion Road: erection of link extension and replacement sedum roof to existing outbuilding to form rear conservatory – it was unanimously agreed to object to this application on the grounds of invasion of visual amenity and space on neighbouring property and overdevelopment of the plot.

b) To note any planning determinations received from the local planning authority:

DC/21/02467: Erection of single storey rear extension @ Yew Tree, Lows Lane – planning permission

granted

DC/21/01591: Various alterations to Shangarry House, The Green – listed building consent granted

DC/21/01981: Appearance, layout and landscaping for the erection of 1 dwelling @ Land off Lows Lane – reserved matters have been approved

c) Any other planning matters for information only – the proposed Solar Farm off Lion Road was briefly discussed. The Clerk confirmed the developer, Pathfinder Clean Energy (PACE), had been in touch in regard to meeting with the PC. DC/21/02867 refers which has concluded an Environmental Impact Assessment (EIA) is not required for this project. The developers now have to consider how to win over the community. It was agreed to ask the developer if they will meet with us in about a months' time when more information will be available regarding current Covid restrictions. A full village meeting should then be arranged once we have established more information.

Action: Clerk to contact PACE to arrange meeting

06.10.08 Suffolk Highways (SH), Speeding and Road Related Issues -

a) No further updates have been received in regard to the Highways projects. County Cllr Fleming to expedite again on our behalf. It was noted that the 30mph sign on the left-hand side of Lion Rd as you leave Palgrave is missing, the CATS eyes have been removed as well as the white lines. It is anticipated this is in advance of roadworks but Clerk to check.

Action: Clerk to check re missing road markings etc and to expedite Highways projects. To send a strong letter of complaint to the Cabinet Member for Highways, Paul West, re the lack of progress on projects

b) SIDs update – two new volunteers on board who will help out with the Lion Rd SID. Cllr Sneddon to report back to the Clerk if she notices a SID flat battery, who will then liaise with the rota volunteers. New padlocks received which the Clerk will sort out asap with the volunteers.

c) Speeding and overtaking on Lion Road was brought up but we have no legislation in this regard.

06.10.09 Open Spaces / Village Green and the Environment

a) The Village Green potential sale – a suggested valuation had been received from T W Gaze and was discussed in depth. The PC voted unanimously to write to the agents with an offer of £3750 for the purchase of The Green. **Action:** Chair to draft letter for circulating to all for approval prior & sending

b) The Green protection plan – The Clerk has received ongoing queries in this regard and has forwarded to BMSDC Public Realm where relevant or Cllr Shirley -Smith has dealt with them via face to face which has proved successful to allay residents' fears.

Action: Clerk to contact Cllr Pudney re information about further encroachment of The Green

Action: Clerk to contact the owners of The Green in regard to the annual trimming of the bases of the lime trees on both east and west sides of The Green, including those by Forge Close

c) Protocol / instructions re grass cutting on The Green and the plan for area of the Green to be 're-wilded' – It was agreed that only Cllr Shirley-Smith and the Clerk can give instructions to the grass cutting contractor and his workforce. The grass was NOT cut in May due to alternative instructions causing confusion. In line with the agreed schedule, June will be a full mow. July will leave the agreed patch. One on, one off is the agreed schedule while we experiment with longer grass in the agreed area.

d) Any other issues – Cllr Sneddon reported the base of the Village Sign near the bus shelter is rotten and needs repairing or replacing. Other points raised were the BT phone box cannot be opened and the possible siting of a dog bin on The Green

Actions: (i) Clerk to seek advice as to the best option and obtain minimum 2 quotes if possible. Possibility is a metal work base for the actual sign but will hold off on this for now. (ii) BT phone box has been painted but is stuck shut and cannot be opened – clerk to contact BT. (iii) Dog Bin – Clerk to enquire with BMSDC re dog bin invoice received as charged for 6 but think only 5 are in situ?

06.10.10 Ditches, grass, hedges and footpaths – Jobs Lane footpath is very overgrown and needs cutting.

Concern raised about whether the grass cutter will impact on the new ditch / mound on the Lows. A mechanical cutter could undo the work.

Actions: (i) Cllr Sneddon to speak with Landowner re linkage of FP11 and FP12 with a permissive path to make a circular walk naming it Ted's Walk. Also o/s is the renewal of the permissive path near Priors Wood. Cllr Sneddon to arrange a meeting with the Chair, the landowner and herself asap to move this project forward. Permission also to be sought to site bench along this footpath. (ii) Clerk to contact SCC grass cutter if possible to discuss footpaths

06.10.11 Cemetery and Churchyard – Possible re-wilding of the lower unused section of the Cemetery was

discussed. We have to bear in mind we have a 3 -year contract of which we are currently in year 2 therefore there may be implications. Suggestion is to cut this section less often, to allow to semi-rewild, with a possible path through the area.

Action: Cllr Shirley-Smith to contact the grass contractor in this regard

Churchyard – more small holes have appeared in the flint wall on the school playground side.

Action: Clerk to ask our volunteer if he can deal with over the summer months when school closed

The weeds along the outside perimeter of the flint wall need cutting and weedkilling, Priory Rd (west side) and Lion Road (south side) in particular require work. It is too big a job for volunteers.

Action: Clerk to ask our contractor if he can deal with this asap

06.10.12 Ultrafast full fibre broadband update – The Clerk was unable to establish when Palgrave and Diss will receive the latest upgrades to the exchange. Enquiries were made with the Diss Express and BT Open Reach. According to published information, it should start some time this year with both Norfolk and Suffolk being added to the scheme.

Action: Clerk to keep expediting every few weeks

06.10.13 Parish Infrastructure Investment Plan (PIIP)–

a) An updated PIIP Document, previously circulated, was presented for review and unanimously approved. All PCs to retain their copy as a work in progress.

b) Updates as follows on current projects:

Lows Bench project – bench and green resin now complete.

Bird and bat boxes deferred to the autumn as too late for this year’s nesting season. Hopefully the local charity will be open then with stock to purchase as previously minuted.

Jobs Lane bench and footpath project – see minute item 06.10.10 to try and move this forward.

06.10.14 D D N P – Cllr Dingle confirmed the latest consultation in regard to the DDNP was available to view at the Cornhall in Diss on 2/3/4 July. It was agreed we need a public engagement morning in Palgrave to update residents on the plan. Suggested date 10/ 17/ 24 July. Exact date to be agreed post meeting and PDCC main hall booked once confirmed.

Action: Clerk to ensure date and time agreed between the Chair and Cllr Dingle and book PDCC

06.10.15 General Governance –

1. Up to date Insurance quotes reviewed. It was agreed to remain with the current provider due to a substantial rate decrease as negotiated by the Clerk and to agree to a 3-year deal.

Action: Clerk to initiate renewal asap

2. The updated Register of Land and Property Assets (due to the additional bench on the Lows) was approved and signed by the Chair.

3. The amended Standing Orders were approved, as a result of the Internal Audit report.

4. The amended Financial Regulations were approved, as a result of the internal Audit Report.

5. The Statement in Regard to Internet Banking was approved.

06.10.16 Finance

a) The following payments were approved for paying online by bank transfer:

£ 596.00	Caroline Emeny	Clerks remuneration and holiday pay
£ 10.50	Caroline Emeny	Clerks expenses
£ 9.99	121 Computers	Laptop speakers to enable remote attendance
£ 313.13	Mid Suffolk District Council	Invoice 2000120287 re dog bin emptying
£ 544.80	Excite Solutions	Invoices 1573 re May grass cut
£ 312.00	EFL Ltd	Invoice SI-2174 re lead bonnets at cemetery
£ 480.00	A D Ward Site Carpentry	Invoice 1167 re cemetery gateposts / gate
£ 870.00	Edward Cooke	Invoice 001-PPC21 re Lows bench and site
£ 150.00	Trevor Brown	Invoice dd 5/5/21 re internal audit

Cllrs Sneddon and Shirley-Smith signed the Monthly Schedule of Payments re the above payments.

£ 29.99 121 Computers Invoice 40092 re internet security renewal

The Chair signed the authorisation slip for the above payment made on 25 May 2021

b) Receipts – to note a refund from HMRC received for £88.21.

c) The Financial report /bank reconciliation for the period ending 31/5/21 was approved and signed by

Cllr Forster.

06.10.17 Correspondence -

The clerk confirmed all relevant items of correspondence for noting only had been passed onto Councillors where appropriate.

06.10.18 Palgrave Star – issues to include agreed as: SID volunteers, rewilding, PIIP projects, thanks to residents for protecting the Green.

06.10.19 Date of next meeting – The next meeting of the Parish Council will take place at 7.30 pm on Thursday 8 July 2021 in the hall of the PDCC.

The meeting closed at 9.50 pm.

FINANCIAL REPORT – 31 May 2021

Current account Unity Trust Bank Account No. Sort codeStatement no. 013 dd 31//5/21

	Bank statement balance	£60,154.48
	No payments outstanding	
	RECONCILES WITH ACCOUNTS BALANCE AS PER SPREADSHEET	£60,154.48