

MINUTES OF MEETING held at Palgrave Community Centre at 7.30 pm on Thursday 20th February 2020

ACTIONS

Present: Cllrs Collins, Cooper, Cousins-Clarke, Long, Sneddon and Weston.	
In attendance: 2 members of the public and County Cllr Fleming for some of the meeting, District Councillor David Burn for most of the meeting.	
02.20.01	Chairman's welcome – The Chair welcomed everyone to the meeting.
02.20.02	Apologies for absence- a) Apologies were received and accepted from Cllr Brown.
02.20.03	Declarations of Pecuniary and local non-pecuniary Interests and dispensations a) There were no declarations of pecuniary, and local non-pecuniary interest(s). b) There were no requests for dispensations.
02.20.04	Note there are still 4 Vacancies on the Parish Council.
02.20.05	The minutes of the Parish Council Meeting held on 9 January 2020 were agreed and signed as a true and accurate record by the Chair.
02.20.06	There were no matters arising from the minutes of the meeting of 9 January 2020 not covered elsewhere on the agenda.
02.20.07	<p>Public Forum -to receive reports for information</p> <ul style="list-style-type: none"> County Councillor Jessica Fleming – The monthly report was previously circulated and is available to view on the website. Highways England are looking to reduce the speed on the Orwell Bridge from 60 to 40mph on days where the wind is of speeds up to 70mph from September 2020. This is due to the number of closures recently in an attempt to keep it more open in extreme conditions but safer due to the speed enforcement reduction. As mentioned at our Highways meeting, the acceptable lorry routes are being reviewed throughout the country and this may help the heavy goods vehicles using Priory Road into the village. An update had been received from Highways Suffolk advising that they will shortly be forwarding the estimates for the Lion Road signs and the No Entry beside the school. They also added that they have included a School Keep Clear marking in the Civil Parking Enforcement TRO should we agree to proceed with this on the other side of the school. See notes under Highways item 9 for comments to this statement. District Councillor David Burn – There was not much to report on. The cabinet considered the draft budget. A 1.6% increase in the MSDC part of the council tax is proposed meaning an increase of 6p per week for those living in a Band D property. If approved, it will be effective from April. <p>Funding from CIL income amounting to £2.4M is approved for the new Stowupland Sixth Form Centre. £2.2M will be spent upgrading the Stowmarket and Stradbroke Leisure Centres. £3.6M will be spent on the redevelopment of the Regal Cinema in Stowmarket, not all public funded. Botesdale & Rickingham Neighbourhood Plan has been approved. A grant of up to £7.5K is available to persons to assist them to remain in their own homes. This covers a list of minor adaptations and appliances.</p> <p><i>Q: Shouldn't we be encouraging people to cycle to work. Many people in the area work on the Eye Industrial Estate. What about a cycle overpass / underpass on the A140 ?</i></p> <p><i>A: Suffolk County Cllrs Fleming and McGregor have both previously raised this point to SCC.</i></p> <ul style="list-style-type: none"> Members of the public – several points were raised by the members of the public present:

	<p>a) Heavy lorries are using the Priory Road entrance from the A143 to access the new development behind Kyloe. They have even made their own passing places, the sides of the road are in a very poor state as a result. What can be done to ensure the damage is repaired? Once the developers are finished, will they be made to reinstate the banks which they have eroded and worn away? The Footpath FP12 entrance off Priory Road is very bad as a consequence. The developers have put a small amount of shingle down but it is only on one side of the path entrance and is not wide enough.</p> <p>Parish Council response from the Chair was that we will take photos when they are nearing completion and send these together with a strongly worded letter requesting that they re-instate the area being the road verges and the footpath entrance. Could this be an enforcement issue? District Cllr Burn to look into whether they are breaching the conditions imposed by planning and to report back</p> <p>b) Many of the ditches are blocked. The corner of Lion Rd / Priory Rd floods and creates a puddle so large that it resembles a river. It can be up to 20 metres long by 3 to 4 metres wide. It is impossible to stand anywhere near this corner without getting soaked. Parents with children use this to get to school. The next drain further down Priory Road is also blocked again so the situation is exacerbated.</p> <ul style="list-style-type: none"> • Members of the public (not present) - the clerk received 2 items. 1) Concern regarding the overgrown trees near the bus shelter that are affecting Barn Cottage. The overgrowth is making the cottage walls green and the noise at night-time when the winds are up, making it impossible to sleep. The P C confirmed that it is the responsibility of Highways to maintain these trees. Clerk to report to them and update resident. 2) Resident confirmed they are having trees trimmed on their property on the edge of the Conservation area. The Tree Officer has confirmed all in order and permission not required as they are out of site of the general public. 	<p>Chair / clerk – all to monitor</p> <p>Cllr Burn</p> <p>Clerk to review & report again</p> <p>Clerk</p>																																						
02.20.08	<p>To consider matters relating to planning for Palgrave</p> <p>a)The following planning applications were considered:</p> <table border="1" data-bbox="225 1037 1390 1532"> <thead> <tr> <th>Ref</th> <th>Location</th> <th>Details</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>DC/20/00370</td> <td>Palgrave Level Crossing, Crossing Road</td> <td>Installation of Red-Light Safety Enforcement Cameras</td> <td>The application was fully supported due to increased Health and Safety.</td> </tr> <tr> <td>DC/20/00211</td> <td>3 Red Brick Cottages Old Bury Road</td> <td>Erection of single storey side extension (following removal of conservatory)</td> <td>The application was supported on the proviso that the Footpath that skirts the property is not affected in any way. Clerk to ensure this is noted on the response.</td> </tr> <tr> <td>DC/20/00342</td> <td>2 Limes Close</td> <td>Retrospective permission for erection of a single storey rear extension. To be considered alongside notes re EN/19/00562 Enforcement Notice</td> <td>The application was supported.</td> </tr> </tbody> </table> <p>b)The following planning determinations were noted:</p> <table border="1" data-bbox="225 1565 1378 1832"> <thead> <tr> <th>Ref</th> <th>Location</th> <th>Details</th> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>DC/19/05804</td> <td>Netherfields Crossing Rd</td> <td>Erection of part single/ part 2-storey extension.</td> <td>Planning Permission has been granted/</td> </tr> <tr> <td>DC/20/00025</td> <td>Elm Vale Cottage, Denmark Hill</td> <td>Amendment to roof proposed under extant permission ref 3262/16</td> <td>Planning Permission has been granted.</td> </tr> <tr> <td>DC/19/05485</td> <td>Corner Cottage, Lion Road</td> <td>Works to trees in a conservations area</td> <td>Planning Permission has been granted.</td> </tr> </tbody> </table> <p>c) Any other planning matters that require urgent attention as follows:-</p> <table border="1" data-bbox="225 1865 1378 1998"> <thead> <tr> <th>Ref</th> <th>Location</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>DC/19/05134</td> <td>Barn 1, Bridge House Barn, Denmark Bridge</td> <td>Approved Discharge of condition 3 – Refuse Bins and Collection Area.</td> </tr> </tbody> </table>	Ref	Location	Details	Decision	DC/20/00370	Palgrave Level Crossing, Crossing Road	Installation of Red-Light Safety Enforcement Cameras	The application was fully supported due to increased Health and Safety.	DC/20/00211	3 Red Brick Cottages Old Bury Road	Erection of single storey side extension (following removal of conservatory)	The application was supported on the proviso that the Footpath that skirts the property is not affected in any way. Clerk to ensure this is noted on the response.	DC/20/00342	2 Limes Close	Retrospective permission for erection of a single storey rear extension. To be considered alongside notes re EN/19/00562 Enforcement Notice	The application was supported.	Ref	Location	Details	Determination	DC/19/05804	Netherfields Crossing Rd	Erection of part single/ part 2-storey extension.	Planning Permission has been granted/	DC/20/00025	Elm Vale Cottage, Denmark Hill	Amendment to roof proposed under extant permission ref 3262/16	Planning Permission has been granted.	DC/19/05485	Corner Cottage, Lion Road	Works to trees in a conservations area	Planning Permission has been granted.	Ref	Location	Details	DC/19/05134	Barn 1, Bridge House Barn, Denmark Bridge	Approved Discharge of condition 3 – Refuse Bins and Collection Area.	
Ref	Location	Details	Decision																																					
DC/20/00370	Palgrave Level Crossing, Crossing Road	Installation of Red-Light Safety Enforcement Cameras	The application was fully supported due to increased Health and Safety.																																					
DC/20/00211	3 Red Brick Cottages Old Bury Road	Erection of single storey side extension (following removal of conservatory)	The application was supported on the proviso that the Footpath that skirts the property is not affected in any way. Clerk to ensure this is noted on the response.																																					
DC/20/00342	2 Limes Close	Retrospective permission for erection of a single storey rear extension. To be considered alongside notes re EN/19/00562 Enforcement Notice	The application was supported.																																					
Ref	Location	Details	Determination																																					
DC/19/05804	Netherfields Crossing Rd	Erection of part single/ part 2-storey extension.	Planning Permission has been granted/																																					
DC/20/00025	Elm Vale Cottage, Denmark Hill	Amendment to roof proposed under extant permission ref 3262/16	Planning Permission has been granted.																																					
DC/19/05485	Corner Cottage, Lion Road	Works to trees in a conservations area	Planning Permission has been granted.																																					
Ref	Location	Details																																						
DC/19/05134	Barn 1, Bridge House Barn, Denmark Bridge	Approved Discharge of condition 3 – Refuse Bins and Collection Area.																																						

	DC/19/05536	Land rear of Kyloe, Priory Rd	Refusal of Discharge of Condition 7 – Highways: storage and presentation of refuse bins. Refusal of Discharge of Condition 9 - Construction Management Plan: to ensure construction traffic does not have a detrimental effect on the highway network at this location.																	
	DC/20/00747	6 Church Farm Close	Notification for works to trees in a conservation area – approved by the Chair and Clerk under delegated powers.																	
	<p>Update re DC/20/00159 re proposed container storage site on Upper Rose Lane – Planning Permission has been granted despite a strongly worded letter of objection submitted by us. Appeal began 29/1/20 to the Secretary of State re DC/19/01424 Land Opposite Home Cottage, Lows Lane</p> <p>Appeal to the Secretary of State dismissed in regard to DC/19/3239394 Woodside. Lion Rd Clerk to confirm if there is a planning application for a 2-storey extension at The Nurseries, opposite The Woodyard and to confirm details.</p> <p>d) Road names suggestions for new developments to be submitted to BMSDC as follows:- i) Land at rear of Kyloe – Barbauld Close and ii) land East of Priory Rd – The Gassicks</p> <p>e) Note request to remove and replace 4 trees at Hemplands, Lion Rd approved by the clerk and chair under delegated powers.</p>			Clerk Clerk																
02.20.09	<p>Highways, Speeding and Road Related Issues:</p> <p>a) See notes under Public Forum – County Cllr Fleming. Parish Council to reply to David Chenery asking for design drawings and costing as agreed at our meeting before any TRO is put in place. It was agreed at this meeting that everything would be discussed with us prior to applying for the TRO. In regard to the School Keep Clear marking, this needs to be discussed with the school. We believe that enforcement means stopping or waiting is strictly prohibited which may not be the best outcome for parents dropping children off. Clerk to respond and copy in County Cllr Fleming.</p> <p>b) Update on SIDs Volunteer meeting 13 February: Clerk confirmed both SIDs now operational. Volunteers split into pairs then area teams. Awaiting final confirmation to share data due to GDPR regs, then all volunteers will be emailed an information pack. Meeting went very well with only 2 unable to make it. Our immense thanks go to David Hammond for getting it all up and running. He will give the 2 missing team members an individual briefing to bring them up to speed. Spare padlock key still an issue – c/forward and discussion over a 3rd SID on April agenda</p> <p>c) Any other Highways issues for discussion including spate of recent reporting issues: Clerk to expedite all o/s matters on the reporting tool as well as the complaint minuted under 02.20.07 above with County Fleming on her return from leave. Time constraints have prevented this in February. Include items discussed under public Forum.</p>			Clerk Clerk to finalise packs Clerk Clerk																
02.20.10	<p>Ditches, grass, hedges and footpaths:</p> <p>a) To consider and award tenders received for 2020 contracts for grass and hedge cutting. Four tender requests were sent out in each instance, with only 2 quotes received. All other contacts declined to quote. Prices received as follows for either an annual or a 3-year contract, all excluding vat: Grass Cutting:</p> <table border="1"> <tr> <td>Tender A</td> <td>Y1 £440</td> <td>Y2 £454</td> <td>Y3 £469</td> </tr> <tr> <td>Tender B</td> <td>Y1 £605</td> <td>Y2 £616</td> <td>Y3 £634</td> </tr> </table> <p>Hedge Cutting:</p> <table border="1"> <tr> <td>Tender A</td> <td>Y1 £780</td> <td>Y2 £804</td> <td>Y3 £827</td> </tr> <tr> <td>Tender B</td> <td>Y1 £1050</td> <td>Y2 £1050</td> <td>Y3 £1050</td> </tr> </table> <p>The Parish Council voted unanimously to accept Tender A in both instances. Clerk to inform accordingly.</p> <p>b) Any other matters relating to the above:- FP 4 has been reported to the Public Rights of Way</p>			Tender A	Y1 £440	Y2 £454	Y3 £469	Tender B	Y1 £605	Y2 £616	Y3 £634	Tender A	Y1 £780	Y2 £804	Y3 £827	Tender B	Y1 £1050	Y2 £1050	Y3 £1050	Clerk
Tender A	Y1 £440	Y2 £454	Y3 £469																	
Tender B	Y1 £605	Y2 £616	Y3 £634																	
Tender A	Y1 £780	Y2 £804	Y3 £827																	
Tender B	Y1 £1050	Y2 £1050	Y3 £1050																	

	Officer (PRWO). A temporary permissive path has been put in place with the landowners full consent working alongside PRWO to achieve a suitable temporary outcome. Note the wet weather is affecting footpaths all over the county. FP12 (Jobs Lane)- we have had the grass cut to make it more accessible.	
02.20.11	<p>Open Spaces and Village Green:</p> <p>a) Clerk still to write to the various homes in regard to parking. MSDC still to report back re the status of small grass triangle to northern end of green at entry to Lows Lane. Letter required to the school as part of this process. MSDC still to report back on the lopping of protected lime trees to the Tree Officer and to come up with a fully costed scheme.</p> <p>b) Update on Apthorpes bench on manorial waste opposite the church –the Chair looked at the bench in detail and concluded that it is physically sound. It only needs a good cleaning with a wire brush or similar. Chair to carry out and involve other PCs if required.</p> <p>c) To consider information received regarding erosion of pond bank at The Green – Clerk confirmed an email has been sent to the Solicitors acting for the owners of The Green. The P C concluded this is a matter between the solicitors & the home owner, and possibly BMSDC although they have initially refuted any such responsibility. Clerk to chase for direct response to homeowner.</p>	<p>Clerk to action letters asap</p> <p>Chair</p> <p>Clerk</p>
02.20.12	<p>Cemetery and Churchyard – Clerk reported there has been a spate of paperwork in regard to the cemetery with burials, cremations and memorials. The post has been replaced and is now in working order and looks good.</p> <p>Photos were shown of 2 cars parked overnight on different occasions, over and above the trailer that was there for over 4 weeks. It was agreed signs may be of little use. All to monitor any vehicles they see at the cemetery. Uncertain whether any ‘dealing’ was taking place at this location.</p> <p>A request was received to reposition the existing seat onto the plinth of the old bench to make it more accessible for visitors with limited movement. Cllr Sneddon to look at the bench in question and report back as to its ease of moving.</p>	<p>All</p> <p>Cllr Sneddon</p>
02.20.13	<p>Palgrave Spring Litter Pick Sunday 15 March – clerk to arrange Zoho campaign. In next months Palgrave Star. School has been emailed to request involvement – clerk to chase for response. Cllr Cousins-Clarke to liaise with Palgrave Allstars re playing field litter pick to alert them to the activity. She confirmed she will help out with refreshments. Clerk to update Cllr Brown and ensure he has everything in hand.</p>	<p>Clerk & Cllr C-Clarke</p> <p>Cllr Brown</p>
02.20.14	<p>Parish Infrastructure Investment Plan (PIIP)– To review spending plans / projects as follows:-</p> <p><i>Bird and bat boxes</i> – one of our SID volunteers works for a Diss charity that makes these. Price £180 for 6 of each. Agreed to purchase 6 bird boxes but P C felt bat boxes were not required. Clerk to go back to initial contact regarding what type of bird boxes in order to get this moving and to enquire re height siting.</p> <p><i>Tourist Information Board</i> – Clerk and Cllr Cousins-Clarke had a meeting with JMcC about this. To give further thought to content and design and feedback as time permits.</p> <p><i>Lows Footpath improvements</i> – Clerk to ask IMcC re exact specification for the improved drainage and for any contacts he may have to quote for the work. 3 requests have been sent out for prices and a suitable specification will enable them to quote. A revised quote has been received from Buckmasters.</p> <p><i>Benches down the Lows and Jobs Lane</i> - It was agreed last month to look at the type of bench on the playing field. These are Elwood Recycled material seats in 3 colour options, at £640 each excl. vat. A relevant flyer was passed around. The Chair hoped for a more rustic feel and will source some options for the next meeting. Permission will need to be sought to site the benches – Clerk to ask IMcC if he knows who the landowners are for both sites.</p> <p>Litter bins at each site are not an option as they will not be accessible by the refuse vehicle. It was also suggested that 2 existing footpaths FP11 / FP12 be joined with the creation of a new permissive path named Ted’s Walk. This would create a long, pleasant circular walk following, in part, the stream which runs through the village. Cllr Sneddon to talk to the landowner in this regard. Clerk to send village footpath map to Cllr Long.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Chair</p> <p>Clerk</p> <p>Cllr Sneddon</p> <p>Clerk</p>

02.20.15	Village Emergency Plan – Cllr Cousins-Clarke gave an update on the meeting held with BMSDC. Template has been drafted and approved by them. To be sent out as a loose-leaf flyer in the April edition of the Palgrave Stat so ensuring all households receive a copy. To insert reply return address before submitting to printer. Print run approved as quoted – 4-page A5 flyer £51 & vat. Note there is also an online version which we need to circulate through Zoho, NW and website.	Clerk/ Cllr Cousins - Clarke																								
02.20.16	Neighbourhood Watch – Awaiting Highways approval for purchase (£177 & vat)to go ahead.																									
02.20.17	75 th Anniversary of VE Day Weekend of 8/5/2010 – Cllr Cooper updated everyone on the plans for a busy weekend. A request for funds was made to support the events. £150 was agreed as a donation towards refreshments over the weekend. Clerk to enquire who payable to in March?	Clerk																								
02.20.18	<p>Reports from PC representatives on outside bodies:</p> <p>a) Diss and District Neighbourhood Plan - Cllr Weston updated everyone as follows:- More communication was needed with parishioners about what was happening. The DDNP will have a stand at the summer fete to try and get the message out. It was asked if they could be invited to a PC meeting to inform of up to date activity. The Chair confirmed this is the job of our 2 PC representatives. Cllr Long to email the Chair his views on the DDNP.</p> <p>The Clerk confirmed to the DDNP secretary the minutes appointing the PC reps to the DDNP. The DDNP are requesting a contribution of £1K as financial support towards the costs incurred. Any monies not used will be refunded. CIL income could be used for this. Clerk to put on March agenda to make payment of same.</p> <p>There will be an opportunity to ask questions at the Diss Town Council Annual Town Meeting, Diss Community Centre, Shelfanger Road, 6-9 pm on 5 March, for anyone interested in hearing an update and to have the opportunity to raise questions. Clerk to get this information into the Palgrave Star March edition if possible.</p> <p>b) PDCC – Cllr Cousins-Clarke confirmed the PDCC is fully supportive of the Emergency Plan. She also updated all on the VE weekend celebrations. The re-wilding project is delayed due to the wet weather. The treasurer is hoping to run the PDCC in a more business-like fashion and is reviewing the way it is managed, as well as trying new events to bring people in.</p>	<p>Cllr Long</p> <p>Clerk</p> <p>Clerk</p>																								
02.20.19	General Governance- Policies were reviewed and adopted as follows; Disciplinary Procedure, Health & Safety Policy and Lone Worker Policy.	Clerk																								
02.20.20	<p>Finance –</p> <p>a)The following payments were approved:</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Payee</th> <th>Details</th> <th>Cheque No</th> </tr> </thead> <tbody> <tr> <td>£690.09</td> <td>Caroline Emeny</td> <td>Clerks remuneration</td> <td>000241</td> </tr> <tr> <td>£75.25</td> <td>Caroline Emeny</td> <td>Clerks expenses</td> <td>000241</td> </tr> <tr> <td>£40.93</td> <td>H M R C</td> <td>PAYE</td> <td>000242</td> </tr> <tr> <td>£58.56</td> <td>Excite Solutions</td> <td>Hedge and grass trimming</td> <td>000243</td> </tr> <tr> <td>£270.00</td> <td>K.A. Buck</td> <td>Repair of Cemetery gate</td> <td>000244</td> </tr> </tbody> </table> <p>b) The following receipts were noted: Cemetery income £75.</p> <p>c) The Financial report including the bank reconciliation for the period ending 31/01/20 was approved and signed by the VC.</p> <p>d) The mandate was approved and signed to close the old Natwest account still holding £1</p> <p>e) The following annual donations were discussed as per the Financial Awards Policy with reports / responses from requestees given by the clerk where available:</p> <p>Recurring awards as per policy – Borderhoppa – only 1 Palgrave resident was registered but still yet to use the service. It was agreed to remove them from the Recurring awards list.</p> <p>Diss Citizens Advice Bureau – 42 clients from Palgrave have been seen from a total of 1993 in the district. Diss First Responders -although no specific callouts to Palgrave, residents may well have been attended to whilst out and about in Diss and surrounding villages. East Anglian Air Ambulance – we do not ask them for specific local details. It was agreed to add SARS (Suffolk Accident Rescue Service) to the list of Recurring awards and a detailed report was received. It was agreed to divide the £350 budget allocation to each of the 4 confirmed above (£87.50 each). Clerk to raise cheques for signing at March meeting.</p>	Amount	Payee	Details	Cheque No	£690.09	Caroline Emeny	Clerks remuneration	000241	£75.25	Caroline Emeny	Clerks expenses	000241	£40.93	H M R C	PAYE	000242	£58.56	Excite Solutions	Hedge and grass trimming	000243	£270.00	K.A. Buck	Repair of Cemetery gate	000244	Clerk
Amount	Payee	Details	Cheque No																							
£690.09	Caroline Emeny	Clerks remuneration	000241																							
£75.25	Caroline Emeny	Clerks expenses	000241																							
£40.93	H M R C	PAYE	000242																							
£58.56	Excite Solutions	Hedge and grass trimming	000243																							
£270.00	K.A. Buck	Repair of Cemetery gate	000244																							

	f) The increase in litter / dog bin costs for 20/21 from BMSDC was noted.										
02.20.21	<p>Clerk's Report – A busy month with a lot of cemetery activity. Attended 2 courses – one on Community Assets which was very informative and would have helped with the now approved Green application. Also attended a Parish Liaison Meeting on 3 Feb at The Mix in Stowmarket - still have to receive the slides for this to send to everyone; very informative, hosted by MSDC. To note the following correspondence previously circulated for information:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Detail</th> <th>Actions, if Any</th> </tr> </thead> <tbody> <tr> <td>14/1</td> <td>Feedback re Police & Crime Comm. precept request</td> <td>Online survey.</td> </tr> <tr> <td></td> <td>Various Community Action, Rural Bulletin & SALC newsletters</td> <td></td> </tr> </tbody> </table>	Date	Detail	Actions, if Any	14/1	Feedback re Police & Crime Comm. precept request	Online survey.		Various Community Action, Rural Bulletin & SALC newsletters		
Date	Detail	Actions, if Any									
14/1	Feedback re Police & Crime Comm. precept request	Online survey.									
	Various Community Action, Rural Bulletin & SALC newsletters										
02.20.22	Palgrave Star – article already prepared. Clerk to add DDNP meeting details in Diss if possible.	Clerk									
02.20.23	The following matter was raised by the Chair: Clerk to enquire re online banking for March.	Clerk									
02.20.23	<p>Date of next meeting – Thursday 12 March, 7.30 pm, in the PDCC lounge. The meeting closed at 10.10 pm.</p>										

FINANCIAL REPORT – 20 February 2020

Current account Natwest Account No. Sort Code Statement Number 55 dd 31/01/20

	Bank statement balance	£55,975.63
including Precept	- Payments (cheques not cleared)	
	no cheques outstanding	
	RECONCILES WITH ACCOUNTS BALANCE AS PER SPREADSHEET	£55,975.63