



**NOTICE OF MEETING of the
PARISH COUNCIL in the main hall of the
Palgrave Community Centre
at 7.30 pm on Thursday 12th March 2020**

palgravepc@gmail.com

The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

03.12.01	Chairman's welcome						
03.12.02	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received						
03.12.03	Declarations of Pecuniary and local non-pecuniary Interests and dispensations a) To receive declarations of pecuniary, and local non-pecuniary interest(s) b) To receive requests for dispensations						
03.12.04	To note there remains 4 Vacancies on the Parish Council						
03.12.05	To consider and approve the minutes of the meeting of 20 February 2020						
03.12.06	Matters arising from minutes of that meeting not covered elsewhere on this agenda						
03.12.07	Public Forum -to receive reports for information <ul style="list-style-type: none"> • Report from County Councillor Jessica Fleming • Report from District Councillor David Burn • Members of the public – to receive questions and matters of concern from those present • Members of the public – to receive questions from those not present 						
03.12.08	To consider matters relating to planning for Palgrave a) There are no planning applications to consider b) To note any planning determinations received from the local planning authority: <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;">Ref</th> <th style="text-align: left;">Location</th> <th style="text-align: left;">Details</th> </tr> </thead> <tbody> <tr> <td>DC/20/00156</td> <td>Bridge House Barns, Ling Rd</td> <td>Approved Discharge of Condition 5 – Refuse bins and collection areas</td> </tr> </tbody> </table> c) Any other planning matters that require urgent attention including proposed meeting with Jason Barber, Planning & Design Director, Studio 35	Ref	Location	Details	DC/20/00156	Bridge House Barns, Ling Rd	Approved Discharge of Condition 5 – Refuse bins and collection areas
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DC/20/00156	Bridge House Barns, Ling Rd	Approved Discharge of Condition 5 – Refuse bins and collection areas					
03.12.09	Highways, Speeding and Road Related Issues a) Update on outcomes of Highways meeting b) Update on SIDs including spare padlock keys c) Any other Highways issues for discussion including up to date reporting issues d) Response from Network Rail re kerbs near level crossing						
03.12.10	Ditches, grass, hedges and footpaths - any matters relating to the above including proposed permissive footpath to join FP11 and FP12						
03.12.11	Open Spaces and Village Green a) Any update on proposed works on The Green b) Update re matter of erosion of pond bank at The Green						
03.12.12	Cemetery and Churchyard – any updates or matters arising incl. repositioning of existing seat						
03.12.13	Defibrillator update – request for additional hard standing						
03.12.14	Palgrave Spring Litter Pick Sunday 15 March update						
03.12.15	Parish Infrastructure Investment Plan (PIIP)– Review of projects to date						
03.12.16	Village Emergency Plan – any updates						
03.12.17	Neighbourhood Watch – any updates						
03.12.18	75 th Anniversary of VE Day Weekend of 8/5/2020 – update from working party representative						
03.12.19	Reports from PC representatives on outside bodies: a) Diss and District Neighbourhood Plan - Cllr Weston /Cllr Cousins-Clarke b) PDCC – update by Cllr Cousins-Clarke						
03.12.20	General Governance- Review of the following policies / documents: Register of Assets, Risk Assessment – Assets; Risk Assessment – Financial; Review of Insurance cover; Financial Regulations; Internal Controls; Standing Orders; Freedom of Information Documentation						

03.12.21	Finance – a) To approve the following payments:																																	
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	b) To note any receipts c) To consider and receive the Financial report for the period ending 29/2/20 d) Review Budget variances e) Appoint internal auditor and review scope of their work f) To receive information on e-banking options from clerk																																	
03.12.22	Clerk's Report – to receive the Clerks report To note the following correspondence previously circulated for information: <table border="1"> <thead> <tr> <th>Date</th> <th>Detail</th> <th>Actions, if Any</th> </tr> </thead> <tbody> <tr> <td>8/3</td> <td>Mid Suffolk Area Forum, Claydon Tuesday 17 March 7pm</td> <td>Anyone attending?</td> </tr> <tr> <td>8/3</td> <td>Email re PCSOs in the Community</td> <td>To note</td> </tr> <tr> <td>8/3</td> <td>School Transport Opt-In for Sept 2020 school year</td> <td>To note</td> </tr> <tr> <td colspan="3">Various Community Action, Rural Bulletin and SALC newsletters</td> </tr> </tbody> </table>	Date	Detail	Actions, if Any	8/3	Mid Suffolk Area Forum, Claydon Tuesday 17 March 7pm	Anyone attending?	8/3	Email re PCSOs in the Community	To note	8/3	School Transport Opt-In for Sept 2020 school year	To note	Various Community Action, Rural Bulletin and SALC newsletters																				
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03.12.23	Palgrave Star – Consider content for April issue.																																	
03.12.24	Urgent matters and matters for information (at Chairman's discretion)																																	
03.12.25	Date of next meeting – Thursday 9 th April, 7.30 pm, in the lounge																																	

If you would like to attend a parish council meeting please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Signed: *Caroline Emeny*, Clerk and Responsible Financial Officer, Palgrave Parish Council.

Email: palgravepc@gmail.com.

Dated: 8th March 2020