



**NOTICE OF MEETING of the  
PARISH COUNCIL at Palgrave Community Centre at  
7.30 pm on  
THURSDAY 12 JULY 2018**

*palgravepc@gmail.com*

*The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.*

**AGENDA**

**06.18.01 Apologies for Absence**

To receive and consider acceptance of apologies for absence.

**06.18.02 Declarations of Interest and Dispensations**

06.18.02.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

06.18.02.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

**06.18.03 Public Forum**

06.18.03.1 To receive reports from County Councillor Jessica Fleming and District Councillor David Burn.

06.18.03.2 The opportunity for members of the public to bring matters to the Parish Council's attention.

**06.18.04 Minutes of the Previous Meeting**

06.18.04.1 To consider acceptance of the minutes of the meeting of 21 June 2018.

06.18.04.2 To note matters arising from the minutes of the meeting of 21 June 2018 not covered elsewhere on this agenda.

**06.18.05 Councillor Vacancies**

To consider any applications for co-option to the Parish Council. Note all 5 vacant positions are now available for co-opting.

**06.18.06 Suffolk Highways, Speeding and Road Related Issues**

06.18.06.1 Update to Access only road and speeding.

06.18.06.2 To review options for additional cutting of The Lows footpath.

06.18.06.3 To review parking outside of the school.

06.18.06.4 To note that Speed Watch has officially folded due to lack of volunteers and lack of action by relevant authorities.

**06.18.07 Planning**

06.18.07.1 To consider the following planning applications:

Ref	Location	Details
No applications received to date		

06.18.07.2 To note any planning determinations received.

Ref	Location	Details
No planning determinations received to date		

06.18.07.3 Any other planning matters that require urgent attention or for information.

To receive any further updates on Complaint ref. FS73954131 - Land at Lower Rose Lane.

**06.18.08 Cemetery and Churchyard**

06.18.08.1 To receive an update on quote for ivy clearance of the Churchyard wall. To set possible date for Churchyard autumn clean up.

06.18.08.2 To note latest deterioration in Churchyard wall and what action.

06.18.08.3 To note details of meeting of Cemetery Committee and progress on any previously agreed actions.

**06.18.09 Bus Shelter**

To receive a verbal update from the clerk.

**06.18.10 Paths and Open Spaces**

06.18.10.1 Priory Wood – to note any further update from District Cllr Burn re the FOI request to Mid Suffolk District Council.

06.18.10.2 Footpaths – to receive any update from District Cllr Burn on the permissive path through the Lion Road development.

**06.18.11 A140 Eye Airfield Highways Scheme**

To note contents of email received 4 July 2018

**06.18.12 Phone Box**

To receive an update from the clerk.

**06.18.13 Defibrillator**

To receive update from the clerk.

**06.18.14 Royal British Legion**

To consider what action to be taken re the Royal British Legion 100 year Armistice centenary

**06.18.15 Reports from PC representatives on outside bodies**

06.18.15.1 Diss and District Neighbourhood Plan – Cllr Weston.

06.18.15.2 St John's – Cllr Cooper.

06.18.15.3 PDCC – Cllr Brown.

**06.18.16 Financial Matters**

06.18.16.1 To approve the following payments:

Amount	Payee	Details
£4.32	HMRC PAYE	PAYE
£62.31	Caroline Emeny	Clerks expenses, see detailed listing
£479.44	Caroline Emeny	Clerks salary for June

06.18.16.2 To note receipt of any payments.

06.18.16.3 To note update re new mandate form and additional bank signatory form.

06.18.16.4 To note Clerk attending a Networking and Information event on 18 July at SALC. This will gain an additional 1 CPD (Continual Professional Development) point towards the goal of 12 points in 1 year.

**06.18.17 General Data Protection Policy (GDPR)**

To review the Data Protection Policy for adoption and publishing. To note any further updates.

**06.18.18 Correspondence**

To note the following items of correspondence received since the last meeting and agree action where appropriate:

Date Received	From	Details	Fwd
2 July & earlier emails	Suffolk Minerals & Waste Local Plan	Call for consultation period closing re a new plan to detail Suffolk policies for minerals and waste. The Plan will also set out locations for the potential development of minerals sites (such as sand or gravel pits) and waste sites (such as recycling plants or landfill sites) in the county.	Y
23 June	Palgrave Resident	Request to explain why the "access only" road next to the church has been designated as "access only".	N
29 June	Joint Housing Strategy Consultation Period	Invitation to take part in the formal consultation period scheduled for 17/9 – 26/10/18	Y

**06.18.19 Matters for information**

Any urgent matters brought by the Chairman, Councillors or Clerk.

**06.18.20 Date of next meeting** – Thursday 13 September 2018, 7.30pm at Palgrave Community Centre.

Signed: *Caroline Emeny*, Clerk and Responsible Financial Officer, Palgrave Parish Council.

Email: palgravepc@gmail.com.

Dated: 6 July 2018.