



**NOTICE OF MEETING of the
PARISH COUNCIL at Palgrave Community Centre at
7.30 pm on
THURSDAY 8 FEBRUARY 2018**

palgravepc@gmail.com

The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

02.18.01. Election of Chairman

The Chairman will duly sign the Declaration of Acceptance of Office.

02.18.02 Apologies for Absence

To receive and consider acceptance of apologies for absence.

02.18.03 Declarations of Interest and Dispensations

02.18.03.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

02.18.03.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

02.18.04. Public Forum

02.18.04.1 To receive reports from County Councillor Jessica Fleming and District Councillor David Burn.

02.18.04.2 The opportunity for members of the public to bring matters to the Parish Council's attention.

02.18.05. Minutes of last meeting

02.18.05.1 To consider acceptance of the minutes of the meetings of 14 December 2017 and 11 January 2018.

02.18.05.2 To note matters arising from the minutes of the meetings of 14 December 2017 and 11 January 2018.

02.18.06 Highways

02.18.06.1 To receive an update on traffic calming and pedestrian safety measures as previously agreed.

02.18.07. Planning

02.18.07.1 To consider the following planning applications:

Ref	Location	Details
DC/18/00247	Bridge House Barns, Denmark Bridge	Prior Approval Application under Part 3, Class Q (a) and (b) of the Town and Country Planning (General Permitted Development) (England) Order 2015 – Conversion of agricultural buildings to 2 dwellinghouses and associated works.
1574/13	Palgrave Community Centre, Rose Lane	Retention of wind turbine 24.8 metres to tip (18.3 metres to hub) in current position (Turbine previously granted under Planning Permission ref 2777/10).

02.18.07.2 To note any planning determinations received.

02.18.07.3 Any other planning matters which require urgent attention or for information.

02.18.07. Governance

01.08.08.1 To note resignation of Michael Bootman and Elanie Bootman from the Parish Council.

01.08.08.2 To note the procedure to fill these vacancies on the Parish Council

01.08.08.3 To consider any applications to the pre-existing vacancy on the Parish Council.

01.08.09. Grass Cutting

To note termination of contract for cutting of Green, Cemetery and Churchyard by current contractor and consider appointment of replacement contractor.

02.18.10. Street Naming - to consider, if request received before meeting, street naming at Lion Road development.

02.18.11. Palgrave and District Community Centre (PDCC)

To receive a report on any relevant matters.

02.18.12. Financial Matters

02.18.12.1 To receive the Council's current financial statement.

02.18.12.2 To approve the following payments:

Amount	Payee	Details
£186.13	Sarah Foote	Expenses relating to Parish Clerk; purchase of Bullguard anti-virus, mileage to Palgrave, additional hours to provide Clerking service post 31 January 2018
£13.50	Anglia Book Keeping	Payroll Months 7, 8 and 9

02.18.13 Cemetery and Churchyard

02.18.13.1 To note damage to rear wall at Churchyard and agreed actions to instigate repair.

02.18.14 Paths and Open Spaces

02.18.14.1 Priory Wood – to note any further response to FOI request to Mid Suffolk District Council for information regarding any or all conditions, restrictive covenants etc. applying to that land and for any decisions made which may affect its boundaries or uses and to consider whether further enquiries are called for.

02.18.14.2 Footpaths – to receive any matters for report or information.

02.18.14.3 Village Spring Clean – to consider arrangements for a litter pick and village tidy up.

02.18.15 Diss and District Neighbourhood Plan

To appoint a Councillor to the Steering Group.

02.18.16. Correspondence

To note the following items of correspondence received since the last meeting and agree action as appropriate:

Date Received	From	Details
27.01.2018	Suffolk Neighbourhood Watch	Donation request
24.01.2018	Babergh and Mid Suffolk District Councils	Consultation on merger of the Councils
30.01.2018	Parishioner	Application to the War Memorials Trust

02.18.17

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the meeting will be closed to the public and press to consider the following matters:

02.18.17.1 Recruitment of Parish Clerk and Responsible Financial Officer.

02.18.18. Matters for information

Any urgent matters brought by the Chairman, Councillors or Clerk.

02.18.19. Date of next meeting - Thursday 8 March 2018 at Palgrave Community Centre.

Signed: *Sarah Foote* Acting Clerk, Palgrave Parish Council.

Email: palgravepc@gmail.com.

Dated: 3 February 2018.