



**NOTICE OF MEETING of the
PARISH COUNCIL at Palgrave Community Centre at
7.30 pm on
THURSDAY 11 JANUARY 2018**

palgravepc@gmail.com

The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

01.18.01. Apologies for Absence

To receive and consider acceptance of apologies for absence.

01.18.02. Declarations of Interest and Dispensations

01.18.02.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

01.18.02.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

01.18.03. Public Forum

01.18.03.1 To receive reports from County Councillor Jessica Fleming and District Councillor David Burn.

01.18.03.2 The opportunity for members of the public to bring matters to the Parish Council's attention.

01.18.04. Minutes of last meeting

01.18.04.1 To consider acceptance of the minutes of the meetings of 14 December 2017.

01.18.04.2 To note matters arising from the minutes of the meetings of 14 December 2017.

01.18.05 Highways

01.18.05.1 To receive an update on traffic calming and pedestrian safety measures as agreed at the last meeting.

01.18.06. Planning

01.18.06.1 To note any planning determinations received.

01.18.06.2 To receive an update on the formal complaints made to SCC Highways and MSDC Planning.

01.18.06.3 Any other planning matters which require urgent attention or for information.

01.18.07. Councillor Vacancy – to consider applications for co-option to the Parish Council.

01.18.08. Street Naming - to consider, if request received before meeting, street naming at Lion Road development.

01.18.09 Palgrave and District Community Centre (PDCC)

01.18.09.1 To receive a report on any other relevant matters.

01.18.09.2 To consider requests for financial support.

01.18.10. Financial Matters

01.18.10.1 To receive the Council's current financial statement.

01.18.10.2 To agree the budget for 2018/19. To agree the Precept request for 2018/19.

01.18.10.3 To approve the following payments:

Amount	Payee	Details
£329.16	Sarah Foote	Clerk's Salary for January 2018
£5.40	HMRC	PAYE
£15.48	Sarah Foote	Clerk's expenses
£35.00	Suffolk Preservation Society	Annual membership

01.18.11 Cemetery and Churchyard

01.18.11.1 To note details of meeting of Cemetery Committee and progress on any previously agreed actions.

01.18.11.2 To consider approval of amended Cemetery Regulations as agreed at above meeting.

01.18.12 Paths and Open Spaces

01.18.12.1 Priory Wood – to note any further response to FOI request to Mid Suffolk District Council for information regarding any or all conditions, restrictive covenants etc. applying to that land and for any decisions made which may affect its boundaries or uses and to consider whether further enquiries are called for.

01.18.12.2 Footpaths – to receive any matters for report or information.

01.18.13 Diss and District Neighbourhood Plan

To receive a report from the Steering Group.

01.18.14. Correspondence

To note the following items of correspondence received since the last meeting and agree action as appropriate:

Date Received	From	Details
04.01.2018	Suffolk County Council	Lorry Watch statistics 1 October to 31 December 2017
14.12.2017	National Association of Local Councils	Precept, Referenda and Reserves – with guidance of use of reserves and 'spend to save' projects.
22.12.2017	Suffolk Association of Local Councils	General Data Protection Regulation – latest update from NALC.

01.18.15

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the meeting will be closed to the public and press to consider the following matters:

01.18.15.1 To note resignation of Parish Clerk and Responsible Financial Officer with effect 31 January 2018.

01.18.15.2 To agree date for Personnel Committee to meet and consider recruitment process.

01.18.16. Matters for information

Any urgent matters brought by the Chairman, Councillors or Clerk.

01.18.17. Date of next meeting - Thursday 8 February 2018 at Palgrave Community Centre.

Signed: *Sarah Foote* Clerk, Palgrave Parish Council.

Email: palgravepc@gmail.com. Phone: 07554 733621.

Dated: 6 January 2018.