



**NOTICE OF MEETING of the
PARISH COUNCIL at Palgrave Community Centre at
7.30 pm on
THURSDAY 13 JULY 2017**

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The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

07.17.01. Apologies for Absence

To receive and consider acceptance of apologies for absence.

07.17.02. Declarations of Interest and Dispensations

07.17.02.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

07.17.02.2 To receive Members’ declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

07.17.03. Public Forum

07.17.03.1 To receive reports from County Councillor Jessica Fleming and District Councillor David Burn.

07.17.03.2 The opportunity for members of the public to bring matters to the Parish Council’s attention.

07.17.04 Highways

07.17.04.1 To receive an update on traffic calming reductions for the entries to the ‘Access Only’ road and on proposals for improving pedestrian safety at the Lion Road/Priory Road crossroads.

07.17.04.3 To note parishioners’ commitment to Community Speed Watch and the appointment of a Community SpeedWatch Co-ordinator (non-Councillor)

07.17.04.4 To agree, pending completion of training by above volunteers, the Parish Council will commit to expenditure on Community Speed Watch equipment at September meeting.

07.17.04.4 LorryWatch – to receive a report of parishioners’ meeting with LorryWatch representatives and to receive an update on the progress towards a County-wide meeting as proposed by Cllr Fleming.

07.17.05. Minutes of last meeting

07.17.05.1 To consider acceptance of the minutes of the meeting of 15 June 2017.

07.17.05.2 To note matters arising from the minutes of the meeting of 15 June 2017.

07.17.06. Planning

07.17.06.1 To note the following planning determinations:

Ref	Location	Application Details
4010/16	Kyloe, Priory Road	Erection of five dwellings and garages and construction of new vehicular access - outline planning permission GRANTED

07.17.06.2 To consider any appropriate action by the Parish Council in relation to the administration of the above application by both Mid Suffolk District Council and Suffolk County Council (Highways).

07.17.06.3 Any other planning matters which require urgent attention or for information.

07.17.07. Councillor Vacancy – to note casual vacancy notice has expired with no call for an election and the Parish Council’s intention to co-opt to the one Councillor vacancy.

07.17.08 Governance

To note the storage arrangements for Parish Council documents and the transfer of the safe (with shared and controlled access) and filing cabinet to the PDCC.

07.17.09 Consultations

To consider responses to the following consultations:

07.17.09.1 The Local Government Boundary Commission – Electoral Review of Mid Suffolk, Warding Arrangements.

07.17.09.2 Diss and District Neighbourhood Plan Area Designation

07.17.09.3 Mid Suffolk District Council Development Plan (Draft) – to make arrangements for consideration of this consultation once received and to consider hosting a public event in September, subject to availability of facilities, to engage the electorate with this consultation. To approve any associated costs.

07.17.10. Financial Matters

07.17.10.1 To receive the Council's current financial statement.

07.17.10.2 To approve the following payments:

Amount	Payee	Details
£344.56	Mrs S Foote	Clerks Salary for July
£to be confirmed	HMRC	PAYE for Period 4
£210 incl. VAT	Mid Suffolk District Council	Annual dog bin emptying fee (x 5)
£402 incl. VAT	RG Maintenance Services Ltd	Grass cut; cemetery, churchyard, green undertaken on 15 June. As per contract.

07.17.11 Cemetery and Churchyard

07.17.11.1 To note secure storage arrangements for the burial register and title deeds.

07.17.11.2 To consider application for registration of the Title for the Cemetery with the Land Registry.

07.17.11.3 To note the removal of the broken branch at the Cemetery.

07.17.12 Paths and Open Spaces

07.17.12.1 Priory Wood - To consider making an FOI request to Mid Suffolk District Council for information regarding any or all conditions, restrictive covenants etc. applying to that land and for any decisions made which may affect its boundaries or uses or a Land Registry title search and approve the applicable cost.

07.17.12.2 Grass Cutting – to note completion of the first cut under the new contract. To note details of review meeting held on 11 July.

07.17.12.3 Footpaths – to receive any matters for report or information.

07.17.13 Palgrave Community Led Plan/Diss and District Neighbourhood Plan

07.17.13.1 To receive report of the second Community Led Plan workshop and note future events.

07.17.13.2 To receive a report from the Diss and District Neighbourhood Steering Group.

07.17.13.3 To consider the appointment of an additional Parish Councillor to the above Steering Group.

07.17.14. Correspondence

To note the following items of correspondence received since the last meeting and agree action as appropriate:

Date Received	From	Details
20.06.2017	Mid Suffolk District Council	Planning Pre-application advice service
03.07.2017	Suffolk Police	SNT Newsletter
03.07.2017	Suffolk County Council Network Assurance	Notification of works to the Highway to cease

07.17.15. Reports – to receive for information reports from/on the following:

07.17.15.1 Footpaths

07.17.15.2 PDCC including Play in Palgrave Sub-Committee and official opening of new equipment on 2 July

07.17.15.3 Mid Suffolk Parish Liaison Meeting on 5 June.

07.17.16. Matters for information

Any urgent matters brought by the Chairman, Councillors or Clerk.

07.17.17. Date of next meeting - Thursday 14 September 2017 at Palgrave Community Centre. Planning Committee meetings to be arranged as necessary.

Signed: *Sarah Foote*

Clerk, Palgrave Parish Council. Email: palgravepc@gmail.com. Phone: 07554 733621

Dated: 7 July 2017.