

## **PALGRAVE PARISH COUNCIL**

### **FURTHER EXPLANATION RE SECTION 1 AS TO Q. C WHERE 'NO' HAS BEEN TICKED AND AN EXPLANATION RE SECTION 2 DIFFERENCES RE BOX 7 AND BOX 2**

1) Section 1, Q C

The authority reviewed the risk assessment at the beginning of May, outside of the dates required for the AGAR. This was due to the Parish Council not having a clerk for some months – February through to mid April. As a consequence, when the new clerk began, there was a large backlog and was unable to complete everything in time. This has been reviewed in the Council's annual calendar for 2018/2019 so that the risk assessment is done in the correct window of time. The internal audit report does give a further explanation as to the lack of a clerk impacting on the necessary work and documents.

2) Section 2, Difference between box 7 and Box 2

The balance carried forward is more than twice the precept for the year 2017/2018 because of CIL receipts of £13730 and a VAT refund of £3074. CIL payments are largely unknown quantities and cannot be depended upon as they are received from new private developments within the village. If there are no further new developments, there will be no further CIL payments.