

Minutes of the Palgrave Annual Parish Meeting held in Community Centre

11 May 2018 at 7:30pm

Present: Councillors N Weston (Chairman), W Cooper, M Brown, M Sneddon

Also Present: District Councillor Burn

Electors: 11 Members of the public attended the meeting

5.18.1 APM Welcome

Cllr N Weston introduced himself, welcomed everyone to the meeting and explained the purpose of the Annual Parish Meeting. He introduced the new Parish Clerk, Caroline Emeny, and proposed she take the minutes unless there were any objections. Basic housekeeping and mobile phone instructions were given before proceeding. He encouraged members of the public present to leave their contact details for possible future correspondence from the Parish Council.

5.18.2 APM Apologies

Apologies were received from County Cllr Jessica Fleming, and Cllr E Collins.

5.18.3 APM To confirm the minutes of the Annual Parish Meeting held on 21 April 2017

Copies of the Minutes had been made available and it was agreed to accept them as a true record of the meeting. The Chairman duly signed the minutes.

5.18.4 APM Reports

The following reports were read out and are appended to the minutes on the parish council website:

5.18.4.1. APM Police

We no longer receive a Police presence at APMs but a monthly newsletter initiated by SNT Eye. This was available to read to anyone present but did not contain any information of any particular note. See Appendix (a)

5.18.4.2. APM County Council: County Councillor Jessica Fleming

County Cllr Fleming was unable to attend and did not send in a report for review.

5.18.4.3 APM District Council: District Cllr David Burn

Cllr Burn reviewed the merger of Babergh and Mid Suffolk District Councils, the move to Endeavour House in Ipswich, the Boundary changes within the Wards, and the current Planning meetings whereby they may be physically rotated through the county to make access easier for members of the public wishing to attend them. He also outlined the CIL income levels. See Appendix (b)

Question – what is the CIL percentage if we do not have a neighbourhood plan?

15% for parishes with no approved neighbourhood plan, 25% for those with an approved plan

Question – are there going to be a reduced number of District Councillors overall due to the ward changes?

The numbers will reduce from 40 to 34 meaning that each District Councillor would have to take on an increased area

Question – what is happening with the old Needham Market District offices?

It is to be redeveloped, possibly for affordable housing, but MSDC are retaining control of the site and therefore they would still own any developments that they oversee being built on it. In other words, they will still get rental income from any council houses that they build on the site

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- 5.18.4.4 APM St Peter's Parish Council: Hugh Bunbury, Secretary, Parochial Church Council - see report on website
- 5.18.4.5 APM St Peter's CEVC School: Patrick Harrington, School Governor – see report on website
- 5.18.4.6 APM Palgrave and District Community Centre: Elaine Bootman, Vice Chair – see report on website
- 5.18.4.7 APM Play in Palgrave Project: Elaine Bootman, Chairperson – see report on website
- 5.18.4.7 APM Palgrave Parish Council: Cllr Neil Weston, Chairman – see report on website
- 5.18.5 APM Other Village organisations – Cllr Weston thanked the other village organisations for their input and offered apologies to any organisation that had been omitted in error

20.45 The meeting broke for refreshments.

21.00 The meeting reconvened

5.18.6 There was no representative available to give an update on the Diss and District Neighbourhood Plan

5.18.7.APM Any other relevant matters

Question - There are still some dark unlit areas in the village particularly at the top of Lion Road

We have CIL money available that could be spent on improving the street lighting and the Parish Council would welcome positive feedback as to what is needed to improve the situation

5.18.8.APM Annual Parish Council Meeting 17 May 2018


This is the Parish Council's Annual General Meeting when the Chairman and Vice Chairman are elected and members of committees and representatives to other bodies appointed.

Next Annual Parish Meeting – date to be advised in due course.

5.18.9. APM Closing remarks.

Everyone was thanked for their attendance.

The meeting closed at 09:15 hrs

Signed  Chairman

Date 22/4/2019